MY ESSAY EDITING CHECKLIST

NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

❒ My essay is double spaced

CONTENT

❒ My essay makes a definite point, (has a clear purpose).

❒ I have used a variety of supporting details and specific examples to help the reader.

❒ I have not included details that do not fit with the main idea.

ORGANIZATION

❒ My essay is a minimum of 5 paragraphs long.

❒ My Intro paragraph starts with background information, a question, quote or a hook of some kind.

❒ My Intro paragraph briefly introduces the body paragraphs.

❒ My Intro paragraph has a clear and specific thesis statement.

❒Each of my body paragraphs has a topic sentence that introduces what the paragraph will be about.

❒Each of my body paragraphs ends with a closing/transitional sentence, which summarizes the paragraph.

❒My Closing paragraph starts with a re-stated thesis.

❒My Closing summarizes the main point from each body paragraph.

❒My Closing finishes with a “Bang”

❒I have arranged details in a way that makes sense.

VOCABULARY

❒I have made an effort to use interesting and specific words.

SENTENCES

❒I have used different types and lengths of sentences.

❒I have used different words to start sentences, (not all sentences sound the same or start the same way).

❒I used the conjunction sheet to help sentence flow and variety

CONVENTIONS

❒Each of my paragraphs is indented at the beginning (5 spaces – TAB)

❒I have used capitalization appropriately, (proper names, places, titles, beginnings of sentences).

❒I have checked carefully for spelling, grammar, and silly mistakes in the writing.

❒My Writing is left-aligned – NOT CENTERED

❒My essay is easy to read out loud